

Green Procurement Guideline of NOK Group Attachment

April 1, 2026 (Ver. 6)

NOK CORPORATION

The Japanese version shall prevail over this English version.

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1. Target Items and Definitions

The NOK Group defines the target items as follows.

Table-1 Target Items and Definitions

Target Items		Definitions	
		Singl Materials	Composite Materials
Raw Materials, Parts (constituting our products)	Chemicals And Raw Materials	Substances: Compounds or elements obtained through any type of manufacturing process. (Examples) Polymers, Chemicals, etc.	Mixture : A solution or formulation consisting of two or more substances. (Examples) Oils, Greases, etc.
	Articles	Single Articles : An object to which a specific shape, surface, or design is given, and whose function is determined by that shape, surface, or design. (Examples) Metal products, fittings, molded resin items, and similar items that cannot be easily separated into individual components.	Composite / Functional Components : Joined or assembled items consisting of two or more single articles. (Examples) Circuit boards, Composite films, Electronic components, etc.
Sub-materials (those not left in our products)	Chemicals	Substances : Compounds temporarily used in the manufacturing process. (Examples) Solvents, etc.	Mixture : Solutions or formulated agents that are used temporarily in the manufacturing process. (Examples) Release agents, Anti-adhesive agents, Cleaning agents, etc.
	Articles	Single Articles : Items that are used temporarily in the manufacturing process. (Examples) In-process bin, Containers, etc.	Composite Products : Joined or assembled items that are used temporarily in the manufacturing process. (Examples) Gloves, Temporary-fixation tape, Protective films, etc.
Packaging and Packing Materials (including related items)		<p>① Materials used for packaging, packing, and bundling products of the Group companies. These include related items such as desiccants, anti-corrosion paper, label inks, writing tools, and similar materials. (These requirements apply to all cases, regardless of whether the materials are used for temporary in process storage, inventory storage, or shipment packaging.)</p> <p>② Materials used for packaging, packing, and bundling products supplied by suppliers (including primary and auxiliary materials) when transporting and delivering them to Group companies.</p>	
Equipment and Tools (Items used within the manufacturing process that are indirectly related to the product)		Equipment, tools, molds, and their components—including bolts, nuts, and similar items—required for manufacturing products. (Examples) Transfer hands, Conveyors, Work mats used for inspections, Oils and Greases used for equipment, etc.	

2. Documents to be Submitted by Suppliers

Table-2 List of Documents to Be Submitted

Category	No.	書類名	NOK	MEK	備考
Check Sheet	①	Check Sheet ¹⁾	○	○	
	②	JAMA・JAPIA self-diagnosis	△	×	In cases where responding to the check sheet is difficult.
Information Transfer Tool	③	chemSHERPA	○	○	Please respond using the latest AI or CI tools as appropriate.
	④	IMDS	△	△	Please respond using the latest version.
	⑤	JAPIA Sheet ²⁾	△	△	In cases where responding to IMDS is difficult.
Survey Form	⑥	Statement of Contained Chemical Substances	○	×	In cases where responding to chemSHERPA is difficult.
	⑦	Survey Sheet of Chemical Substances in Product	×	○	
	⑧	RoHS Directive 10 Substances Survey Form	○	×	
	⑨	Certificate of Non-Use	×	○	
	⑩	Analysis Report	△	○	
	⑪	Cleanliness Substances Survey Form ³⁾	×	○	
Legal Requirements	⑫	SDS	○	○	Please also submit the information at the time of any voluntary updates.

NOK : NOK Group companies (excluding MEK)

MEK : MEKTEC Group companies

○ : At the time of new purchases, legal revisions, or upon other requests

△ : At the time of legal revisions, or upon other requests

X : No requirements in principle

1) : ① “Guidelines for the Management of Chemicals in Products – Annex E Check Sheet” issued by the CMP Consortium

2) : ⑤ JAPIA Standard Material Datasheet

3) : ⑩ Cleanliness Substances Survey Form

For items designated by MEK (such as primary and auxiliary materials used for HDD applications), please follow the analysis procedure and provide the analysis values for the cleanliness target substances (organic silicone, anions, and cations), indicate the detection limits of the analytical equipment, and describe the analytical methods used. Please enter this information and submit your report by attaching the analysis report (or analysis data) to the corresponding survey sheet.

3. Environmental Hazardous Substances Management and Provision of Information by Suppliers

(1) Establishment and Maintenance of Environmental Hazardous Substances Management System

We kindly request that our suppliers establish an environmental hazardous substance management system for the products and materials delivered to the NOK Group companies (hereinafter referred to as "Group Companies"). For the purpose of confirming your management system, please perform a self-assessment using Table-2, item ① CMP Checklist^{※1}, and submit the completed form. In the event that any deficiencies are identified, we ask that you establish an improved management system that enables appropriate corrective actions. In addition, for the purpose of verifying the actual status of your "Environmental Hazardous Substance Management System," the Group Companies may conduct audits as necessary, with the prior consent of the supplier.

※1 The Group Companies use the "Guidelines for the Management of Chemicals in Products – Annex E Check Sheet" issued by the CMP Consortium as the check sheet for evaluating environmental hazardous substance management systems.

The latest version is available at the following URL.

<https://cmp-consortium.com/english/docs/guidelines>

Suppliers who wish to submit the "Self-Diagnosis Sheet" contained in Appendix A of the "JAMA and JAPIA Guidelines for the Management of Chemicals in Products," issued by JAMA (Japan Automobile Manufacturers Association), are requested to contact the Group Companies.

The latest version is available at the following URL.

https://www.jama.or.jp/operation/ecology/hazardous_substances/guideline.html

(2) Management of Environmental Hazardous Substances and Regulated Substances in Raw Materials, Components, and Other Items Supplied

The Group Companies implement strict risk management for environmentally hazardous substances and regulated substances based on applicable regulations (including domestic and international laws, as well as industry standards). Certain environmental hazardous substances are prohibited from being manufactured or used under relevant laws and regulations. In addition, due to regulatory requirements, the customers of the Group Companies may request the prohibition of specific regulated substances. Accordingly, based on the definitions shown in Table-1, suppliers who deliver primary materials (those that constitute part of our products), auxiliary materials, packaging and packing materials, label inks, writing implements, and

equipments for the Group Companies are requested to:

- supply their products in accordance with the relevant laws and regulations as well as the standards and requirements specified by the Group Companies, and
- report the presence or absence of environmentally hazardous substances and regulated substances contained in the supplied products as part of the Environmental Substance Survey.

For suppliers delivering finished products, arrangements will be made separately.

(3) Guarantee of Non-Use of Prohibited Substances

a. NOK and MEK (in Table-2) define separate management criteria for prohibited and declarable substances, based on different standards. Please ensure that products supplied to Group companies do not contain any prohibited substances. However, products for which the use or inclusion of prohibited substances has been approved by the Group companies shall be exempt from this requirement.

(a) Environmental Hazardous Substances and Management Categories for NOK Group companies (excluding MEK)

Environmental hazardous substances refer to the substance groups listed in the “chemSHERPA Managed Substances List” established by the CMP Consortium. Please download and refer to the latest version from the CMP Consortium’s website.

<https://cmp-consortium.com/english/chemsherpa/tool>

The specific threshold values follow “Explanation of chemSHERPA Declarable Substances”. Please refer to the latest version available on the same website. If a substance is regulated under multiple substance groups, the stricter criterion shall take precedence.

(b) Regulated Substances and Management Categories for MEKTEC Group companies

The regulated substances are listed in the table provided. Please download the list from the MEKTEC website.

Target Regulated Substances List

Target Regulated Substances List _EU REACH Regulation SVHC

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The criteria for reporting environmental hazardous substances within the NOK Group are as described in Table-3.

Table-3 Reporting Criteria for Target Substances

Concentration	Reporting Requirement
Above the threshold value	Reporting required
At or below the threshold value	Reporting not required

- b. Information regarding the presence or absence of prohibited substances will be verified using chemSHERPA. Unless otherwise designated by Group companies, please use the latest version available at the time of the survey.

The tool can be downloaded from the following website.

<https://cmp-consortium.com/english/chemsherpa/tool>

Use of chemical substance information transfer tools other than chemSHERPA, such as IMDS or JAPIA sheets, may require prior coordination.

For suppliers who are unable to submit information using chemSHERPA or other chemical substance information transfer tools, submission using the Table 2 ⑥ "Product Chemical Substance Content Survey Form" is also acceptable after consultation with the procurement contact of Group companies.

For products supplied by suppliers (articles or chemicals) for which raw materials, auxiliary materials, or manufacturing processes have been provided or specified by a Group company and manufacturing has been outsourced, please coordinate submission with the procurement contact of the Group company.

- c. Please ensure that products delivered to Group companies do not contain, in concentrations exceeding the threshold values, any prohibited substances specified in a.(a) Environmental Hazardous Substances or a.(b) Regulated Substances. If it is found that a prohibited substance exceeds its threshold value, please notify us immediately.
- d. For products for which you have responded as not containing environmental hazardous substances in the survey, please ensure that such substances are not included. If it is found that the substance is contained, please notify us immediately.

(4) Provision of SDS

If the products delivered to Group companies fall under chemicals such as raw materials or formulations that require submission of an SDS, please provide the SDS accordingly. Please ensure that the SDS follows the format compliant with JIS Z 7253 and submit the latest version after confirming any amendments to relevant laws and regulations.

(5) Communication with Group companies in the event of process changes

If any design changes, process changes, or other modifications related to chemical substances occur at the supplier or within the supply chain, please provide advance notification. In particular, if there are any changes regarding environmental hazardous substances or regulated substances managed by Group companies, please promptly inform the procurement contact of the Group companies.